

Hazardous Spill Incident Report Form

COMPANY NAME		REPORTING PERSON	
DATE AND TIME SPILL OCCURRED OR WAS DISCOVERED			
LOCATION OF SPILL		LIQUID TYPE SPILLED	
AMOUNT SPILLED		APPROX. AREA COVERED BY SPILL	

Did the liquid have any contact with personnel? Describe any first aid provided:

Any water or soil contamination? Did the spilled liquid reach any stormwater drains?

How did the spill occur? Describe the surroundings and relevant circumstances

What measures were taken to contain the spill and prevent spreading?

What actions were taken to clean up the spill?

List any existing or potential hazards that either caused or resulted from the incident.

How were the clean-up materials disposed of? Has the spill kit been arranged to be restocked?

Are there any measures that can be taken to ensure another incident of this type does not occur?